

Council present: Mayor Dana Ziegler, Emily Edwards, Wendy Bennett, Lisa Peterson – Absent: Adam Finney

Staff Present: Clerk Diane Roelofs, Clerk Kara Hansen, PW Supervisor Mark Willette

Others: Jordan Moore

Mayor Ziegler called the special meeting to order at 6:04 PM

Agenda: Councilor Peterson made a motion to approve the agenda. 2nd by Councilor Edwards. All approved. Motion passed.

Infrastructure Project:

- **Approval of Contract & Notice to Proceed:** Mayor Zieger asked what the council saw and noted the attorney didn't have anything marked. Councilor Peterson made a motion to sign the contract and the notice to proceed. 2nd by Councilor Edwards. All approved. Motion passed.
- **MRWA Interim Loan documents**
 - **Res. 2023-19 Execution of Advance Agreement/Accept MRWA to Purchase GO Utility Bond:** Approve Resolution 2023-19. This will be a roll call vote. Councilor Edwards made a motion to approve. 2nd Councilor Peterson. Councilors Edwards, Bennett, Peterson, and Mayor Ziegler all voted yes.
 - Advance Agreement was available for all to read.

GMS (OE Marketing) Easement for Temporary Road: The document has been approved and is at the attorney's office. Mayor Ziegler will go to the attorney's office and sign the document. Councilor Bennett made a motion to approve. 2nd by Councilor Peterson. All approved. Motion carried.

Miscellaneous PW

- **Public Works:** Todd Schwarz's road needs to be put in before the next council meeting. Mayor Ziegler and PW Supervisor Willette were concerned about the construction going past main street. They spoke with Sr. Project Engineer Chris Knutson who said the construction company wants to do Poplar Street and they can't work on Poplar Street until they finish East Street all the way up to, but not passed, Highway 10. They have a tight window with the gas company to get it all done and have the available crews to do the work. They have to put the temporary road in at Mr. Schwarz's property so he has access to it. Mr. Schwarz will be able to bring tractors in there but not trailers and PW Supervisor Willette told him he might have to bring more rock in. Mayor Ziegler is going to call Mr. Schwarz tomorrow, and Mr. Schwarz will also speak with Dennis Peterson about the road. The temporary road at Mr. Schwarz's property will be a little shorter than the one at GMS, and should be in by the 27th before work begins on East street. PW Supervisor Willette told Mr. Schwarz to let him know if the city could do anything to help him. Mayor Ziegler made a motion to proceed with the road giving Mayor Ziegler and Councilor Edwards authority to renew and approve the bid when received. 2nd by Councilor Bennett. All approved. Motion Passed.
- The city will not make the final payment to Holtmeier until the DEED punch list is done. PW Supervisor Willette and Andy from Holtmeier will work on it. The city needs updated

paper plans from PW Supervisor Willette. Sr. Project Engineer Chris Knutson will need to review the plans. Mayor Ziegler reanalyzed the trees with PW Supervisor Willette and they decided that any tree will need to be cut down if any part of the tree is above ground within sixty inches of the curb. Any new trees will need to be planted over 60 inches from the curb.

- Zoning-appoint new member. Denise Fritschmann has expressed interest in being a member of the zoning board. Councilor Peterson made a motion to appoint Denise Fritschmann to the zoning board. 2nd by Councilor Bennett. All approved. Motion carried.

Public Comments: Jordan Moore asked where 60 inches starts from what part of the curb and Mayor Zieger said the top. Mr. Moore asked if the sidewalks will be torn up. Mayor Ziegler said anything in the right of way will be torn out. Councilor Bennett asked if driveways will be taken out. Mayor Ziegler said if a portion of the driveway is in the right of way it will be taken out and replaced with gravel by the contractor until the project is done.

Mayor Ziegler wanted to let the public know that if anyone has a problem, we encourage them to reach out to the council.

Mayor Ziegler will try to be at all the construction meetings to keep up to date with the project.

There is a neighborhood meeting at the Fire Hall on September 20th at 6:00 PM.

Next Meeting set for Tuesday, October 3rd at 6:00 PM.

Adjourn: Councilor Peterson made a motion to adjourn. 2nd by Councilor Edwards. All approved. Motion Carried.

Meeting adjourned at 6:30 PM.

Respectfully submitted by:

Kara Hansen Clerk-Treasurer

Dana Ziegler, Mayor

Date Approved