

City of Vernon Center
Teams Meeting with Engineer Chris Knutson of SEH
October 18th, 2023 @ 11:30 AM

Present: Mayor Dana Ziegler, Clerk Kara Hansen, Clerk Diane Roelofs, and Engineer Chris Knutson.

The City of Veron Center is not able to pay the first bid request until we get pricing from the change orders. Holtmeier is the one who is supposed to get the city this information. According to Holtmeier, their subcontractors are responsible for the first change order coming in late.

Mayor Ziegler asked how the city was going to pay the first bid request if the change orders weren't submitted to us. He further asked if Holtmeier was aware they wouldn't be paid if the change orders do not come in. The City of Vernon Center will not acquire a loan to bridge this first payment.

Engineer Knutson said the electrician to the wastewater plant and the plumber for the waterline into the fire hall are what Holtmeier is waiting on. There could be place orders put in for the wastewater and the fire hall so Holtmeier could submit everything else. Engineer Knutson spoke with Project Manager Jim Voda about the need for the city and Holtmeier to receive the change orders. At 10:30 AM on Tuesday, October 17th Project Manage Voda responded that he would get the city the change orders ASAP.

If the City of Vernon Center do not get the change orders by October 19th, 2023 then the meeting to approve the change orders will need to be moved to Monday, October 23rd, 2023.